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| **DATE:** | December 14, 2021 |
| **TIME:** | 7:00 PM |
| **LOCATION:** | Via Zoom Teleconference |

 **MEETING MINUTES**

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**\*\*This Meeting was recorded and transcribed at a later date.\*\***

**Call to Order**

Angela called the meeting to order at 7:02 PM

**Attendance**

* **Attendee Names:** Sierra Banwarth, Jared Bencharski (arrived at 7:05 PM, via phone), Derek Blum, Arynne Chaharyn, Tyler Gawley (arrived at 7:10 PM), Chad Malinowski, Sandi Malinowski, Mike McPhail, Jack Sandbrand, Angela Strand
* **Attendees Not Present:** Kevin Ariss (regrets)

**Adoption of Agenda**

*C. Malinowski (McPhail). CARRIED unanimously.*

**Approval of Previous Minutes – November 24, 2021**

*Blum (Chaharyn). CARRIED unanimously.*

**Business Arising From/Since Previous Meeting – November 24, 2021**

Messenger votes since previous meeting:

 -December 2: resignation of Hayley McCallum (Chaharyn/McPhail) – carried with 5 votes.

-December 6: Angela to purchase gift ($30 max) for Mrs. Jerradi (Banwarth/McPhail) – carried with 5 votes. Angela purchased a $30 gift card from Taste of Syria and will drop off at her home.

Action items from previous meeting:

 -Angela to change date of Policy #8 in Policies & Procedures to reflect change in date of AGM.

 -**ACTION ITEM COMPLETED**.

-Angela to send out Policy #8 to all board members, all board members to review, sign last page and return to Angela.

 -**Jared, Chad, Sandi, Tyler yet to complete.**

-Angela to change Policy #6 in Policies & Procedures to reflect date of AGM

 - **ACTION ITEM COMPLETED**.

**\*\*ACTION ITEM: Angela & Derek to resign Bylaws, P&P document.\*\***

- 2 volunteers required for the disciplinary committee until the June meeting, in addition to Angela

 -Action item tabled until later in agenda

 -Angela to check with JLS admin re: vaccination verification at Skate & Slide

 - **ACTION ITEM COMPLETED;** verification will not be required.

-Derek to contact bank re: change in signing authority; once done, Chad, Derek, Tyler & Angela to provide back with signatures

 **-Tyler yet to complete**

-Angela to post Schools Win Twice Fundraiser on FB again with deadline update

 - **ACTION ITEM COMPLETED.**

-Formation of Disciplinary Committee:

 -*Blum/McPhail – Arynne as a member of committee – CARRIED unanimously.*

 *-Blum/Banwarth – Tyler as a member of committee – CARRIED unanimously.*

**New Business**

-Winter programming/registration night:

Registration night is January 6, 2022 at John Lake School. It will run the same as always, with our registration forms, etc. However, we will have QEXCA members present with us; one will work the floor, one will work the money with Derek and the rest will work registration. We will be checking vaccination verifications and monitoring flow of traffic into the gym.

Where things will change is for community associations; we need to be vigilant about marking this down. If someone comes to the table and doesn’t have a membership, first you will check where they live, if they do not live in Avalon, QE, Exhibition or Haultain, then you will ask if they have a preference of who to support; ACA or QEXCA, if they do not, then we will alternate between the two CAs.

We will still be honoring our free board programming, and it will come off our profit at the end.

Angela shared the list of programs with the group. A soccer coach is still to be located so Angela will be posting this on Facebook. Both CAs will share course descriptions with each other for websites.

Profit will be 80/20 in favor of the ACA and potentially a little more to QEXCA if they have high enrollment.

Discussion surrounding concerns about programming and the situation with QEXCA occurred. Decision made to go forward with programming with QEXCA taking over after registration night and ACA managing only the financial aspect.

-announcement of programs to community (newsletter):

Printing: 36 cents for color/page and 6 cents for black and white/page

Same day: 48 cents for color/page and 8 for B&W/page

These are both cheaper than if Jared goes in and prints it off on his own.

Angela has confirmed with Kevin that this will be considered a “newsletter”.

*Blum/C. Malinowski – motion to print at 8 cents/page on colored paper. CARRIED unanimously.*

Delivery: no later than the 5th, no earlier than the 3rd, so should be delivered to board members on the 2nd. There are 6 routes, however if it is very cold, we will divide amongst all board members.

**Reports**

* **President**

-revisit zoom vs. in person meetings for February

* **Treasurer**

-monthly statements – see attached

 -received $26.50 ($26.40 deposited) from Skate & Slide donations

 -instructor fee cheques have been written and distributed

 -income @ $462

-*C. Malinowski/McPhail move to accept finances to December 13, 2021. Motion CARRIED unanimously.*

* **Programs**

-all programs completed; all paperwork returned; one cheque left to go out; a couple instructors have left some rather difficult requests for future classes on their evaluations.

* **Rink**

-lots of positive feedback via text/messenger and on Facebook regarding the Skate & Slide; Board members that were in attendance felt that there was more or about as many people as in past years.

-ice barely in in time for S & S due to mild weather

-Public Skating has now started

* **John Lake**

-Spirit week this week; each day there is a different theme. Today is formal day because the Christmas concert for junior students is being recorded and will be shown to parents on Thursday evening via zoom. Last week was first annual SCC/SLC Spirit Hampers and will be delivered to JLS families. Tomorrow SPSD will be delivered tomorrow. Next SCC/H&S meeting is Jan. 18 @ 6:30.

* **Georges Vanier**

-Subway fun lunch raised $105 and today was Chopped Leaf. School Wins Twice raised $1590 and is down from previous years due to being online. The school is working on a Learning Improvement Plan focusing on Reading, Math and First Nations/Metis/Anti-Racism. Majority of last meeting was discussing outdoor classroom/natural playground; some ideas brought up were: shade coverage for the classroom part (sails), doing this is phases. BV has a natural playground. First step will be the classroom. This week is spirit week. The school collected non-perishable food items and asked if possible for all students to bring in a toonie. There were 10 hampers made for 10 families in the school who were in need of a little extra care this holiday season. The Christmas Concert was recorded and will be sent out for all families to view. The next meeting will be January 10th.

* **Communications**

Facebook:

Views – 180 up from 143

Likes – 10 up from 4

Post Reach – 2071 up from 2036

Post Engagement – 766 up from 452

Biggest Reach – Dec. 9 Skate & Slide post

Most Engagement – Nov. 25 Christmas Scavenger Hunt

Website:

Views – 208 (half way through Dec) 303 (all of Nov.)

* **Fundraising**

Sarcan: $774.90

Growing Smiles: delivery went well, other than not arriving until 4:30; but thank you to the volunteers, including Chad’s mom for hustling to get everything organized we were ready for everyone when they arrived for pickup

* **Community Consultant**

-emailed to everyone

**Concerns/Announcements**

None

**Date of Next Meeting –**

**January 19, 2022 @ 7:00 via ZOOM**

**Adjournment @ 8:11PM**

**Minutes Recorded By**

Electronically via Zoom

**Minutes Transcribed/Distributed By**

Angela Strand

**Attachments**Financials to December 13, 2021