|  |  |
| --- | --- |
| **DATE:** | February 27th, 2019 |
| **TIME:** | 7:30 PM |
| **LOCATION:** | John Lake School Library |

**MEETING MINUTES**

****

**Call to Order**

Angela called the meeting to order at 7:32 pm

**Attendance**

* **Attendee Names:** Sierra Banwarth, Derek Blum, Arynne Chaharyn, Chad Malinowski, Claire Lyonhart, Hayley McCallum, Jessica Patrucco, Elena Beynon, Angela Strand, Scott Schierling, Kevin Ariss (arrived at 8:08 pm)
* **Attendees Not Present:** Ariane Zerr (Absent)

**Changes to Agenda**

**Adoption of Agenda**

Moved by Jessica, seconded by Arynne. CARRIED unanimously

**Approval of Previous Minutes**

Moved by Scott, seconded by Arynne. CARRIED unanimously

**Business Arising From/Since Previous Meeting**

Angela will fill the position of Director of Programs following Dean’s resignation. Motion to approve Angela as interim director moved by Hayley, seconded by Chad. CARRIED unanimously.

**\*\*ACTION ITEM\*\***: Ariane and Scott still need to sign Policy 8 forms and get them to Claire to keep on file until the end of the term.

**New Business**

Angela received a phone call and email from Shaun stating that he has to resign from his position at Rink Coordinator due to work. Motion to accept Shaun’s resignation put forward by Claire, seconded by Chad. CARRIED unanimously

Chad and Angela had a meeting regarding filling Shaun’s position. Since the rink season is almost complete for this year, Chad will continue by himself with Shaun filling in every once in a while when his schedule permits. We will advertise the role in the Fall newsletter. Angela’s partner may step into the role, but it is not confirmed yet. Board members were asked to let Chad know if they know somebody who would be willing. The ACA governing documents state that the position does not have to be more than one individual (but can be more than 2) so it isn’t imperative that we fill the role.

In the Fall, Hayley will step into the role of Director of Programs, and Arynne will take over the position as the liaison for GVS. As this will leave only Scott and Ariane as Directors-at-Large, the board members were encouraged to ask around for somebody who would be interested in becoming a new Director-at-Large. Jessica will also post on the ACA Facebook page and website about the open position. If somebody is interested, the role can be filled right away, however the individual(s) will not be officially in the role(s) until the AGM.

**AvaLAWN AfFAIR**

**\*\*ACTION ITEM\*\* Continue to send contacts to Elena-Action item now complete**

The Medicine Shoppe donated $500 to the ACA for AvaLAWN AfFAIR with the intention of $300 going towards advertising for the Shoppe in the flyer and $200 as sponsorship for the petting zoo. Elena and Jessica will work together on the advert. The board agreed that a policy needs to be put together on what the price is and how big of an ad can be placed in the AvaLAWN AfFAIR flyer.

The board has also decided to discard the AvaLoonies this year as they add an unnecessary complexity to payment and reimbursement for vendors.

Motion to eliminate the use of AvaLoonies put forward by Chad, seconded by Hayley. CARRIED unanimously.

Elena has sent in an application for a $5,000 grant towards the AvaLAWN AfFAIR to the City of Saskatoon. She won’t hear back about acceptance until April.

Arynne has confirmed a reduced price of characters from King’s Castle. They will be $60 each per hour. The board decided on Moana and Batman. Nick Nack Nerdy is sponsoring a third character, Rapunzel; Angela & Hayley (who wish to remain anonymous) will sponsor Captain America as well.

Steak Night Fundraiser – Angela has acquired a list of places to ask for fundraising and donations from an acquaintance. She will send out letters/emails. Tickets need to be purchased, and prize donations need to be made, on or before March 20th. If somebody can’t make it to the steak night but still wants to support the Rink, money can be donated. Contact Angela or Chad to do so.

**Reports**

* **President**

Nothing to report

* **Treasurer**

Nothing much has changed since last month in the budget. Accounts payable had a shuffle due to the change with Programs. Nothing has changed with income or expenses. Right now theAssociation is sitting at loss of $3000, before expensive things like events and rink repairs. Grant applications are coming in the next few months, which will alleviate some of the deficit. The total budget for the year is the same. There is some discrepancy as to whether the steak night counts as a fundraiser or an event.

Derek will create a budget for fundraisers, which may be difficult because we’ll never know how well it will go as far as expenses versus income. The ACA will discuss the issue in September when the new budget is being made.

Motion to approve the budget put forward by Chad, seconded by Hayley. CARRIED unanimously

* **Programs**

The yoga instructor has to resign due to a family emergency. Luckily, we had a backup instructor.

Classes are cancelled on March 28th, but they have been rebooked.

Ballet and hip hop were cancelled tonight due to instructor illness; Angela is looking to rebook this class.

The community room is getting shelving units, thanks to another school who didn’t need them anymore.

Jim Daley, the Tae Kwan Do instructor, had stored some equipment in the community room. Somebody stole a chain off of a punching bag. The ACA will replace the chain, though Jim hasn’t told us what kind of chain it is yet.

***\*\* Angela passed the chair to Scott\*\****

The policy regarding board member’s programs will now change to be a free class up to the value of $50. Angela moved, Chad seconded. CARRIED unanimously. This is a result of the Board spending over $850 on classes for Board members in the Fall 2018 and Winter 2019 sessions.

***\*\*Scott returned the chair to Angela\*\****

* **Rink**

March will hopefully be nice for the rink. There hasn't been public skating very often in 2019 due to the weather.

* **John Lake**

JLS received a $5,000 grant which will be put towards a sensory and break room for students. The room will have punching bags, balance boards, hanging sling, bean bag chairs, and more. Literacy night went well. Math night is tentatively scheduled for April 17th.

There is going to be school clothing fundraising, featuring the school’s new logo. Clothing will be sold from March 25th to 29th.

The school decided they won’t have a table at AvaLAWN AfFAIR.

The school sent their sincere thanks for the ACA’s donation for the new sound system in the gym.

* **George Vanier**

There hasn’t been a meeting since January, and the next one is March 4th, so there isn’t much to report. The school is having a buddy bench installed on the playground.

* **Communications**

The steak night has been advertised on the ACA Facebook page and website. Prize donors are also being featured.

A list of local babysitters will be posted on the website on Friday, March 1st.

The IT summit has been moved to May 11th**.**

* **Secretary**

Nothing to report.

* **Events**

Elena confirmed with Derek her budget for avaLAWN afFAIR.

There will be no movie night this year.

See avaLAWN afFAIR report above.

* **Community Consultant**

The leisure guide has some changes for September. It will be a more condensed version. Instead of posting dates and times for each program in each community, people will be encouraged to contact the corresponding CA for more information. Finished programming still needs to be done in May for September.

Starting in 2021 the leisure guide will not be distributed to every house in the city. It will instead be posted online, and copies will be dropped off at leisure centers for people to pick up. Associations will be asked to promote the new system. There is FAQ coming out next week for what the changes entail.

Volunteer appreciation is on March 28th. Interested attendees must sign up via online system.

Grant applications are due by April 30th.

* **Park Enhancement Subcommittee**

The committee met on Sunday to talk about the pros and cons of each of the parks, and which one the Association will use the grant for. The committee decided to work with C.P. Seeley Park. It is the smallest, and also has the most potential. C.P. Seeley was also chosen as it has potential for a community garden in the future. The committee was also deciding whether to fill out the park enhancement grant application this year, or wait to do it next year, and focus on other things this year. The committee decided to meet with Kevin to get more info. Receiving and using the grant will be an 18 month process. The city will assess and decide which association will receive the grant in October. Construction wouldn’t start until the spring of 2020. The Association would need to submit 50% of their contribution up front and 50% after construction. The Association can fundraise after the 50% contribution is submitted.

**Concerns/Announcements**

Future meeting dates:

May 1, 2019 @ 7:30 in John Lake School Library

May 29, 2019 @ 7:30 in John Lake School Library

Angela is having difficulty scheduling the June meeting, which must occur following the avaLAWN afFAIR, at John Lake School. She asked the Board if they would be amenable to meeting at the Fire Hall again, everyone agreed that this would be a good option. It was also decided that, if possible, we would meet earlier in the evening and then go for food and beverages to wrap up the year. Angela will look into dates available.

**Date of Next Meeting**

April 3rd, 2019 at 7:30 in the John Lake Library

**Adjournment**

Moved by Hayley, seconded by Chad at 9:05pm

**Minutes recorded by:** Claire Lyonhart

**Minutes reviewed by:** Angela Strand

**Minutes distributed by:** Angela Strand **Attachments:** Financial Statements to February 2019, avaLAWN afFAIR report to February 2019